

MUHAMMAD FAROOQ

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EDUCATION

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|-------------------------|------------------------------|------------------------------|
| ○ Nov. 2009 – Jul. 2014 | M.Phil. (ENGLISH LITERATURE) | Islamia College Peshawar |
| ○ Oct. 2007 – Sep. 2008 | Bachelor of Education | University of Peshawar (UOP) |
| ○ Dec. 2005 – Sep. 2007 | M.A. English | University of Peshawar (UOP) |
| ○ Sep. 2003 – Oct. 2005 | B.A. | University of Peshawar (UOP) |

WORK EXPERIENCE

- **Nov. 2010 – Present** **Lecturer - Department of English and Applied Linguistics, (UOP)**
 - Teaching "History of English Literature" and "Drama" to MA English students
 - Teaching BS English Courses
 - Teaching "Professional Communication", "Report Writing", "Grammar and Vocabulary", and "Conversation Classes"
 - Proofreading and editing PhD Dissertations, Theses, Books, and Journal Articles
 - Assisting in Curriculum Designing
 - In charge of the English Literary Club
 - Staff Proctor
- **Nov. 2007 – Present** **Visiting Lecturer - Madina Institute of Science and Modern European Languages, Peshawar**
 - Teaching "Poetry-I" and "Poetry-II" to MA English Students
- **Mar. 2010 – Oct. 2010** **Lecturer - Kohat University of Science and Technology, Kohat**
 - Taught "History of English Literature" and "Drama" to MA English students
 - Taught BS English Courses
 - Taught "Functional English", "Technical Writing", "Business Communication", and "Study Skills"
- **Oct. 2007 – Feb. 2010** **Lecturer - Qurtuba University of Science and Information Technology**
 - Taught "History of English Literature" and "Drama" to MA English Students
 - Taught BS, BBA, B.Com, BCS, B.Ed. English Courses

CONSULTANCY

- Assisting Khyber Pakhtunkhwa Public Service Commission in hiring lecturers in English for Khyber Pakhtunkhwa Government Colleges

PROFESSIONAL DEVELOPEMENT

- Attended 'English language Teaching and Administration Academy' at the Richard Stockton University, New Jersey, and TESOL International Headquarters, Alexandria, Virginia, USA, 2015.

RESEARCH PUBLICATIONS

- Bilhuda, Syed Zahid Ali Shah, Samina Ashfaq, and **Muhammad Farooq**. "Shylockean Resonances in Mohsin Hamid's Novel, The Reluctant Fundamentalist." *PUTAJ-Humanities and Social Sciences*, vol. 24, (2017). P. 09.
- Ashfaq, Syeda Samina, Syed Zahid Ali Shah, and **Muhammad Farooq**. "Haunting Images: Night and Day and To the Lighthouse." *PUTAJ-Humanities and Social Sciences*, vol. 22, (2015): 219-225.
- Mohammad, Shazia Ghulam, and **Mohammad Farooq**. "To the Lighthouse: A Sequel of Night and Day." *PUTAJ-Humanities and Social Sciences*, vol. 20, (2013): 283-289.

PROFESSIONAL ASSOCIATIONS

- Member, International Kipling Society, Kent, England 2012 - Present
- Member, Board of Studies, Department of English, University of Peshawar 2016 - 2018
- Global Member, TESOL, USA 2015 - 2016
- Member, Senate, University of Peshawar 2015 - 2015
- Member, Board of studies, Department of English Gomal University D.I. Khan 2013 - 2015
- Member, Board of studies, Department of English, Bacha Khan University, Charsadda 2013 - 2015
- Member, Board of studies, Department of English, Malakand University, Chakdara 2013 - 2015
- Member, British Council Pakistan 2007 – 2010

Trainings/Workshops

- Imparting training on “Professional Communication”, “Report Writing”, IELTS, “Communication skills”, “Presentation Skills”, “Essay Writing”, and “Precis and Composition” in various public and private sector organizations e.g. Supported Open Learning Center, UOP, INGOs, NGOs, 2010 – Present.
- Volunteer/Resource person for PAK-US Alumni Network (PUAN), Jun. 2015 – Present.
- Delivered a talk on “Presentation and Communication Skills” to the Students of Law at Islamia College Peshawar, Oct. 2017.
- Trained the Teaching faculty of Shaheed Haroon Academy, A charity school for street children in Peshawar, Jul. 2017.
- Trained journalists from FATA in the Department of Journalism and Mass communication, University of Peshawar (seven batches of journalists, 15 each), 2012 – 2016.
- Trained AUSAID Foundation Awardees on IELTS, “Report Writing”, “Presentation Skills”, and “Communication Skills”, Jan. 2014 – Jan. 2016.
- Trained 40 Lecturers/Assistant Professors of Higher Education Department, Govt. of Khyber Pakhtunkhwa on “Writing Skills”, Sep. 2015.
- Trained five batches of Teaching and non-teaching staff of the University on “Communication Skills”, “Presentation Skills”, and “Official Correspondence”, 2012 – 2015.
- Trained the non-teaching employees of the University of Agriculture, Peshawar on “Presentation Skills”, Nov. 2014.
- Trained SRSP staff on “Report Writing” and “Communication Skills”, Dec. 2013 – Jan. 2014.

LEADERSHIP SKILLS

- Organized various cultural & extracurricular activities with the support of student clubs e.g. plays and study trips, 2010 – Present.
- Joint Secretary, Peshawar University Teachers Association, Nov. 2016 – Nov. 2017.
- Managed to obtain several complimentary copies of the novel titled “A Sister to Honor” for the library with the support of Lucy Ferris, an American novelist, 2016.
- Media Secretary, Peshawar University Teachers Association, Nov. 2015 – Nov. 2016.
- Managed several TOEFL resources for the library with the support of Lincoln Corner, University of Peshawar, 2012.

COMPUTER SKILLS

- MS Office (MS Word, MS Excel, and MS Power point)

LANGUAGES

- Pashto, Urdu, English

REFERENCES

- Available upon request